**Middle School Administrative Team**

**Monthly Team Meeting**

**May 19, 2014**

**4:00 – 4:45 p.m.**

**Room 14 – Sixth St Administration Building**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core State Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review norms and reciprocal comm
* End of year reminders
* Consider SuccessMaker as intervention tool
* Reflect on committees needed for 2014-2015
* Look ahead to next year as a leader

**AGENDA**

|  |  |
| --- | --- |
| **TIME** | **ACTIVITY** |
| **4:00-4:05** | Welcome & review agenda **(Heather)** |
| **4:05-4:15** | End of the year: **(Trevor)**   * Reading (3 End-of-the-School-Year Reminders) * What are some of your strategies to ensure your school finishes strong? |
| **4:15-4:20** | SuccessMaker **(Heather)**   * Intervention option for non-Title I schools: FIT and N&D students * Porter has in place as intervention – feedback and discussion |
| **4:20-4:30** | Committee Needs for 2014-15 (Efficiency) **(Trevor)**   * A new middle school principal and a new middle school assistant principal next year * What committees are needed? * What committee structures do you need to change in your school? |
| **4:30-4:40** | Thinking ahead to next year: **(Trevor)**   * Reading (Are You a Leader or Manager?) * What are you working on doing differently next year? |
| **4:40-4:45** | Plus/Delta **(Karen)** |